

St Margaret Clitherow PTA Meeting – 17th June 2010 (time 19.00)

Attendees:

Kelly Boother (KB) Fran Valentine Helen Heaffy Marney Morgan (MM)
Kate Farragher (KF) Mirielle Lovejoy

Apologies:

Andy Stone (AS) Annie Slee (AS) Louisa Hodgkinson (LH)
Carole Cox (CC) Maria Illingworth (MI) Andy Stone (AS)

Agenda Items:

1. Minutes from the last meeting

Minutes from last meeting approved.

2. School Banner & PTA Banner

We are attempting to get a better figure head. There may be one from the letterhead that we can use. Banners are red with gold writing and with hammered eyelets. Sporting banner is 4ft x 2ft and costs £56.00 + VAT. This includes the cost of putting the logo on the banner. PTA banner is 6ft x 3ft and costs £102.00 + VAT. The word 'Catholic' to be added to wording for both banners. There will also be separate strips of Velcro that can be added to the banners for the different events. There will be a 10% discount if the company supplying the banners can place their logo at the bottom. Proofs will be sent through for final sign off.

Action: The word 'Catholic' to be added to banners - HH

Action: HH to speak to Sue Barnes with regards to figure head

3. Financial Report – incoming/**spent (allocated)**

Incoming	Amount	Outgoing/Allocated	Amount
Summer Fayre (Outside Traders)	£20.00	Leavers Dictionaries	£104.26
Bonus Ball	£68.25	Summer Fayre Prizes (Inflatable Mallets)	£74.77
Bank Interest	£0.08		

4. PTA Sheds

SB has now found someone who would be willing to remove the container and has obtained quotes for sheds. Shed's to face into the playground and banked 1 after the other. There will be a pathway leading up to them.

The PTA need to empty their shed. R Gill has offered to help with storage but not until the end of July.

Action: KB to ask Terry removal of the sheds.

Action: FV to speak to Doug about storage.

5. **AOB**

I. **Microsoft Publisher**

It was decided that the format of the last newsletter was fine so we are going to stay with that format.

II. **Yellow Moon**

KB is going to look at ways to publicise Yellow Moon on the website as at the moment we only get 1 catalogue for the whole school.

Action: KB to look at putting link on website

Action: KB to ask Yellow Moon about more catalogues.

III. **Bibles – Year 3**

Have the bibles for next year's Year 3 been ordered?

Action: HH to check with LH

Action: KB to find someone to stand in for her at the end of term mass in order to hand them out.

IV. **Year 6 & Year 1 joint cake sale**

This will now take place on 13th July.

V. **Ice Lollies**

It was suggested that we sell Ice Lollies after school every Friday throughout the summer months. This is to start on Friday 09th July.

VI. **Sports Day**

The Class Reps to man the refreshments stall at Sports Day.

VII. **Vice Chair**

Letters to be sent out informing parents that the Vice Chair has resigned and asking for a volunteer to come forward.



St Margaret Clitherow School PTA - Income/Expenditure 09/10

Date: 17/06/2010

Income	PERIOD	YEAR TO DATE
Main Income from Events	£1,041.29	£9,860.80
Bank Interest	£0.08	£0.65
Donation		£100.00
	TOTALS: £1,041.37	£9,961.45
Expenditure		
Purchases for Events	£74.77	£3,903.50
Newsletter printing		£64.00
	TOTALS: £74.77	£3,967.50
Total amount raised by PTA	TOTALS: £966.60	£5,993.95
Purchases for School		
Geography Books		£51.21
Lego/Meccano		£1,966.45
Xmas Crafts		£206.00
Scooter Rack		£389.00
Naomi House Donation		£55.75
Stained Glass Workshop		£236.00
6-way Story Phone		£605.00
7 x CD players		£599.65
Leavers Dictionaries	£104.26	£104.26
Purchases for PTA		
Flowers for outgoing chair		£19.93
NCPTA membership		£92.00
smcpta.org web domain name renewal		£19.98
	TOTALS: £104.26	£4,345.23
Net Surplus/Deficit:	£862.34	£1,648.72

Bank Account Balance	£11,541.97
Petty Cash	£190.06

MONEY ALLOCATED (red = go ahead)	WISH LIST
Sports Events banners £50.00	Musical Instruments £4,040.00
All weather PTA banner £155.00	
Geography Books £150.00	
Arts week £500.00	
PTA/School sheds x3 £4,000.00	
Boot Boxes £200.00	
TOTALS: £5,055.00	£4,040.00



St Margaret Clitherow School PTA - Summary of Events 09/10

Date: 17/06/2010

Event	Item	Income	Individual Expenses	Total Expenses for Event	Profit	08/09	07/08	06/07	05/06	04/05
Boot sale 1				£0.00	£0.00	£640.38	£318.18			
Disco 1 - Oct 09	Sweets	£364.15	£67.49	£67.49	£296.66	£277.70	£337.69	£351.47	£252.68	£312.77
Fireworks Night	Display	£3,031.77	£1,304.35							
	Light up Products		£182.00							
	Refreshments/Prizes		£427.19	£1,913.54	£1,118.23	£1,524.78	£1,647.05	£1,771.80	£1,312.12	£3,558.33
Xmas Fayre	Refreshments/Prizes	£2,614.25	£117.57	£117.57	£2,496.68	£2,625.94	£2,256.85	£1,643.79	£2,653.92	£1,351.03
Father Xmas letters		£88.55			£88.55	£112.08	£91.30	£55.20		
Xmas Cards		£483.00		£389.99	£93.01	£134.50				
Secret Santa		£189.50		£40.00	£149.50	£88.10				
Calendar Sales				£0.00	£0.00	£47.85	£58.88		£21.56	
Fashion Show				£0.00	£0.00	£222.17	£291.31	£375.42	£399.88	
Disco 2 - Jan 10	Tuck	£345.00	£88.82							
	Prizes		£15.95							
	DJ		£50.00	£154.77	£190.23	£272.82	£235.14	£296.74	£325.34	£234.66
Bingo Night	Tickets	£545.28	£11.00							
	Party Stuff		£8.91							
	Refreshments and Prizes		£72.91	£92.82	£452.46	£433.25	£310.98			
Easter Egg Raffle	Eggs	£31.20	£21.00							
				£21.00	£10.20	-£27.25	£16.66			
Mothers Day Gifts					£0.00	£0.00	£150.00			
Summer Fayre	Outside traders	£120.00								
	Gazebo		£68.29							
	Printing and Postage		£33.35							
	Prizes		£94.76	£196.40	-£76.40	£2,366.60	£1,841.14	£922.44	£1,872.54	£2,694.09
Boot sale 2				£0.00	£0.00	£771.11	£378.11			
Disco 3	Prizes		£3.40							
				£3.40	-£3.40	£0.00	£241.85	£259.47	£323.10	£57.61
Cake Sales										
Year 5 - Oct 09		£44.00								
Year 4 - Nov 09		£47.05								
Year 3 - Jan 10		£41.80				£366.44	£235.82			
Year 2 - Feb 10		£63.00								
Reception - May 10		£52.67			£248.52					
Plant Sales 1		£394.00		£282.62	£111.38	£84.41				
Plant Sales 2		£470.90			£470.90					
Jewellery recycling		£31.92			£31.92	£117.36				
T Towels					£0.00	£137.50	£24.63			
Northbrook Catalogue					£0.00	£10.50				
Easy2Name					£0.00	£13.07				
Sports Relief Socks					£0.00	£18.00	£125.00			
Parents Eve Coffee		£12.70			£12.70	£35.81	£23.84	£15.85	£14.10	£40.46
Sports Day					£0.00	£107.76	-£33.15	£100.00		
Legoland Trip					£0.00	£75.19	£190.00			
Uniforms		£209.50			£209.50	£333.00	£229.75	£266.50	£215.00	£0.00
Bag 2 School		£352.00			£352.00	£318.00		£31.86		
Bonus Ball		£359.68			£359.68	£626.67	£420.28			
Mobile Phone recycling					£0.00	£87.50	£355.30	£123.12		
							£100.00			
TOTALS:		£9,891.92		£2,528.59	£6,612.32	£11,180.86	£9,528.43	£6,393.41	£7,411.80	£8,248.95

RED Events since last accounts
 BLUE Events held
 BLACK Events yet to be held

