

St Margaret Clitherow PTA Meeting – 04th February 2010

Attendees:

Kelly Boothe (KB)	Andy Stone (AS)	Maria Illingworth (MI)
Bronwen Bawden (BB)	Marney Morgan (MM)	C Duerden (CD)
Marney Morgan (MM)	Fran Valentine (FV)	
Kate Farragher (KF)	Berni Aspinall (BA)	

1. **Apologies:** Mary McNab, Carole Cox, Helen Heaffey, Trudie Diprose, Martina Leahy, Louise Hodgkinson, Karen Young, Mirielle Lovejoy & Anne Slee

Agenda Items:

2. Minutes

The minutes from the last meeting were approved.

3. Matters Arising/Actions from Previous Meeting

1. School Banner & PTA Banner

Certain pixel required for the banner picture – is this what we are waiting for?

Action: KB to obtain an update.

2. PTA Shed

The school now wish to replace the container with a shed. The infants also require a shed. Therefore we now require two large sheds and a smaller PE one. FV to discuss with the governors what sheds they would like and how the area should look. Our shed will now fit in with the ones that they get. FV to go and look at the one at St Josephs.

Action: CC & TD agreed to dispose of any rubbish in the shed. Kerry (YR2 rep) has offered the services of a van that could be used for transporting the rubbish.

Action: TM agreed to try and dispose of the old shed. TM is hopeful that a small amount of money might be paid for the old metal shed at the scrap merchants.

Action: TM to try and obtain a more competitive price for the new shed – to hold off ordering the new shed until TM has had a chance to look into this. TM to report back at the next meeting.

Action: KB to take a look at the shed at St Josephs.

Action: KB to speak to Sue

Action: FV to speak to Governors

3. Financial Reports

Please see attached report

4. Summer Fete

Date confirmed as 26th June. First Committee meeting taking place 24th Feb. It was suggested that we put a little piece about the Summer Fete in the Church Newsletter as there may be some people who would come forward offering assistance. Class Reps +1 to attend the committee meeting.

Action: KB to arrange for something to go in the Church Newsletter.

Action: KB to speak to Judith Newman re Crafts

5. New Business

I. Future Events

Fireworks	05 th November 2010
Easter Activities	26 th April 2010
School Disco	28 th May (Fire Evac to be done at this event)

Action: KB to check with Doug that date of next school disco is ok.

Action: KB to check torches for the school disco.

II. Years 3&6 Bibles & Dictionaries

L Hodgkinson looking into this – FV asked if we could have 35 of these so that this would cover any new starters.

III. Christmas Fayre & Firework Feedback

It was suggested that we need to obtain more helpers for events in the future. It was decided that going forward if someone agreed to be a helper then they didn't have to pay to get into the event. We need to make more use of the Class Reps.

Action: Christmas Fayre wash-up minutes – KB to obtain from TD

IV. Easter Event

To take place on 26th March – KF and HH to run this event. Tina Pointer may be able to get some prizes from Cadbury's – no promises though. Events would be Easter Garden, Easter Bonnet and decorating of Egg. A couple of governors would be asked to judge these events.

Action: KB to speak to Tina Pointer re prizes from Cadburys

Action: BB to enquire about prizes from Thorntons

Action: KB to look in file for templates for any of these events.

Action: BB to do some posters for this event

Action: KB/KF to ask Governors about judging this event.

6. AOB

I. White Boards

Action: KB to speak to Sue about purchasing 2 whiteboards.

II. PDL

Invite to join PTA PDL to be put in the newsletter.

III. Coloured Paper

Action: BB to design a motif that can be made into headed paper for sole PTA use.

IV. Fun Day

We went back to St Josephs with regards to the joint fun day but unfortunately they didn't seem so keen once it was decided that it would not be a competitive event. It was decided that we would look at doing something with them in the future on a smaller scale.

V. Christmas Card Winners

Infant's winner was M Illingworth

Junior's winner was S De Souza

VI. Christmas Fayre

The committee for the Christmas Fayre needs to be decided before the Summer Fayre takes place. Christmas Fayre to take place on 27th November

VII. Spending

Reception Class Listening Units - £595.00 – all agreed

Boot Boxes for Yr 2 – approx £200.00 – all agreed

Stained Glass Window Workshop - £236.00 – all agreed

VIII. Macmillan Coffee Morning

To take place on 24th September – L Hodgkinson to organise.

IX. Jewellery Collection Winner

Adrianna Pose was the winner of the MP3 player.

X. Family Learning Day

This is taking place on 06th March.

XI. PTA Website

Action: AS to speak to CM with regards to transferring the domain name and server hosting.

XII. The next meeting is set for Thursday 18th March @3.30pm.

As there was no further business, the meeting was closed.



St Margaret Clitherow School PTA - Income/Expenditure 09/10

Date: 04/02/2010

Opening Balance (Bank + Petty Cash):

Income	PERIOD	YEAR TO DATE
Main Income from Events	£999.05	£8,062.46
Bank Interest	£0.16	£0.35
	TOTALS: £999.21	£8,062.81
Expenditure		
Purchases for Events	£1,872.84	£3,356.54
Printing and Stationary		
	TOTALS: £1,872.84	£3,356.54
Total amount raised by PTA	TOTALS: -£873.63	£4,706.27
Purchases for School		
Geography Books		£51.21
Lego/Meccano		£1,966.45
Xmas Crafts		£206.00
Scooter Rack	£389.00	£389.00
Naomi House Donation	£55.75	£55.75
Purchases for PTA		
Flowers for outgoing chair		£19.93
NCPTA membership	£92.00	£92.00
	TOTALS: £536.75	£2,780.34
Net Surplus/Deficit:	-£1,410.38	£1,925.93

Bank Account Balance	£11,596.92
Petty Cash	£344.15

MONEY ALLOCATED (red = go ahead)	WISH LIST
Sports Events banners £50.00	Musical Instruments £4,040.00
All weather PTA banner £155.00	
Geography Books £150.00	
Arts week £500.00	
PTA shed £1,362.00	
CD players £600.00	
TOTALS: £2,817.00	£4,040.00



St Margaret Clitherow School PTA - Summary of Events 09/10

Date:		04/02/2010								
Event	Item	Income	Individual Expenses	Total Expenses for Event	Profit	08/09	07/08	06/07	05/06	04/05
Boot sale 1				£0.00	£0.00	£640.38	£318.18			
Disco 1 - Oct 09	Sweets	£364.15	£67.49	£67.49	£296.66	£277.70	£337.69	£351.47	£252.68	£312.77
Fireworks Night	Display	£3,031.77	£1,304.35							
	Light up Products		£182.00							
	Refreshments/Prizes		£427.19							
				£1,913.54	£1,118.23	£1,524.78	£1,647.05	£1,771.80	£1,312.12	£3,558.33
Xmas Fayre	Refreshments/Prizes	£2,614.25	£117.57	£117.57	£2,496.68	£2,625.94	£2,256.85	£1,643.79	£2,653.92	£1,351.03
Father Xmas letters					£0.00	£112.08	£91.30	£55.20		
Xmas Cards		£483.00		£389.99	£93.01	£134.50				
Secret Santa		£189.50		£0.00	£189.50	£88.10				
Calendar Sales				£0.00	£0.00	£47.85	£58.88		£21.56	
Fashion Show				£0.00	£0.00	£222.17	£291.31	£375.42	£399.88	
Disco 2 - Jan 10	Tuck	£345.00	£88.82							
	Prizes		£15.95							
	DJ		£50.00							
				£154.77	£190.23	£272.82	£235.14	£296.74	£325.34	£234.66
Bingo Night				£0.00	£0.00	£433.25	£310.98			
Easter Egg Raffle				£0.00	£0.00	-£27.25	£16.66			
Mothers Day Gifts					£0.00	£0.00	£150.00			
Summer Fayre	Prize		£19.99	£19.99	-£19.99	£2,366.60	£1,841.14	£922.44	£1,872.54	£2,694.09
Boot sale 2				£0.00	£0.00	£771.11	£378.11			
Disco 3				£0.00	£0.00	£0.00	£241.85	£259.47	£323.10	
Cake Sales								£179.75	£21.56	£57.61
Year 5 - Oct 09		£44.00								
Year 4 - Nov 09		£47.05								
Year 3 - Jan 10		£41.80			£132.85	£366.44	£235.82			
Plant Sales		£394.00		£282.62	£111.38	£84.41				
Jewellery recycling					£0.00	£117.36				
T Towels					£0.00	£137.50	£24.63			
Northbrook Catalogue					£0.00	£10.50				
Easy2Name					£0.00	£13.07				
Sports Relief Socks					£0.00	£18.00	£125.00			
Parents Eve Coffee		£12.70			£12.70	£35.81	£23.84	£15.85	£14.10	£40.46
Sports Day					£0.00	£107.76	-£33.15	£100.00		
Legoland Trip					£0.00	£75.19	£190.00			
Uniforms		£94.00			£94.00	£333.00	£229.75	£266.50	£215.00	£0.00
Bag 2 School		£280.00			£280.00	£318.00		£31.86		
Bonus Ball		£119.24			£119.24	£626.67	£420.28			
Mobile Phone recycling					£0.00	£87.50	£355.30	£123.12		
							£100.00			
TOTALS:		£8,060.46		£2,488.59	£5,114.49	£11,180.86	£9,528.43	£6,393.41	£7,411.80	£8,248.95

RED Events since last accounts
 BLUE Events held
 BLACK Events yet to be held



St Margaret Clitherow School PTA - Changes since last meeting

INCOME	
Uniform Sales	£2.00
Year 3 Cake Sales	£41.80
Disco	£345.00
Secret Santa	£189.50
Xmas Fayre	£140.75
Bag 2 School	£280.00
TOTAL:	£999.05
EXPENDITURE	
Scooter Rack	£389.00
Naomi House Donation	£55.75
Firework display	£1,304.35
Light up products	£182.00
BBQ food	£114.15
Xmas Fayre	£117.57
Disco	£154.77
NCPTA membership	£92.00
TOTAL:	£2,409.59